

## Room Hire terms and conditions



- Bookings will not be accepted for events which are contrary to Baptist beliefs and principles.
- No alcohol is allowed on the premises.
- No smoking is allowed on the premises.
- The premises and any additional equipment hired must only be used by the hirer and for the specific purpose as agreed on the booking form.
- Prior permission is required to bring animals other than assistance dogs onto the premises.
- Use of the kitchen includes use of crockery and cutlery, kettles, hot water and ovens. Food Hygiene regulations must be adhered to.
- Any electrical equipment brought in needs evidence of PAT testing.
- Folding tables are available for use.
- Nothing shall be fixed, nailed or screwed to any wall ceiling, door or furniture. Please do not use sellotape or blu-tak on the paintwork; there are hooks on the pillars and the walls in the hall.
- If any fixtures or fittings, furniture or other property are damaged in any way, additional costs will be charged and will be payable on demand.
- All rooms should be left as they are found; **please empty the bins.**
- Please ensure all rubbish is disposed of in the appropriate bins outside the kitchen door.
- Please book time to set up before and after your event.
- Hirers should be aware of and adhere to the church Health & Safety Policy which is displayed on the notice board in the entrance hall. Users are responsible for their own health and safety whilst on the premises.
- Chesterfield Baptist Church cannot accept responsibility for any activities for those hiring rooms. Hirers are therefore asked to ensure that their own Public Liability Insurance is arranged to cover against any claim made against them in respect of any activity that they are responsible for, any equipment they bring on to the premises or any damage caused to the premises.